



ACTION

MINUTES
Of the
Finance & Administration Committee
Community Services Committee
Operations Committee
Of Council

Held Tuesday, August 5th, 2008
City Council Chambers
4:00 p.m.

.....

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwater
Councillor D. McCann
Councillor R. McMillan
Councillor C. Van Walleggem
B. Preisntanz, CAO
H. Kasprick, Deputy Clerk
R. Perchuk, Operations Manager
S. McDowall, H.R. Manager
K. Brown, Finance & Admin. Manager
C. Neil, Recreation Services Manager
W. Brinkman, Fire & Emergency Services Mgr

REGRETS: Councillor A. Poirier

FINANCE & ADMINISTRATION COMMITTEE MINUTES

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW
NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, March 17 Meeting:

- *To amend the 2008 Municipal Operating and Municipal Five Year Capital Plan for the purpose of Dog Pound improvements;*
- *To amend the Operating Budget to authorize an appropriation from the Kenora Fire Station Reserve*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL
NATURE THEREOF

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. CONFIRMATION OF MINUTES

Moved by D. McCann, Seconded by C. VanWalleghem & Carried:-
THAT the Minutes of the last regular meeting held July 7, 2008 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

- **Patti Dryden-Holmstrom** – Patti identified that Dan Jorgensen, KPS Chief of Police and Nan Norman, Kenora Legal Clinic were present with her as she feels that they are both driving forces for the Morning Star Centre. She is submitting to the LIHNS a proposal that will enhance services to a specific group of individuals that are resistant to change and are often referred to as hard to service clients. Patti presented Council with copies of the proposal and is requesting a letter of support from Council.

E. REPORTS:-

- | | |
|--|-------------|
| 1. Agreement with Dovetail Resources | HOLD |
| 2. NOMA/KDMA - Levy | HOLD |
| 3. Collective Agreements for IBEW, CUPE 191 & KPFFA | |

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a by-law, authorizing an agreement between the Corporation of the City of Kenora and IBEW Local 559 – Water Plant Unit for the term January 1, 2007 to December 31, 2009; and

THAT Council of the City of Kenora give three readings to a by-law, authorizing an agreement between the Corporation of the City of Kenora and KPFFA Local 943 for the term January 1, 2008 to December 31,2010;and

THAT Council of the City of Kenora give three readings to a by-law, authorizing an agreement between the Corporation of the City of Kenora and CUPE Local 191 for the term January 1, 2006 to December 31, 2008

Recommendation Approved. (Resolution & By-Law)

HKasprick

- 4. Lake of the Woods Development Commission Annual Report And Tourism Development Strategy – Reminder of meeting August 11th @ 4:00 p.m.**
- 5. Municipality Population sign**

DISCUSSION: The Ministry of Transportation informed us that the new Stats Canada population for the City has been changed to 15,500. Council agreed that the new figure is what should be reflected for the population signs at the entrances to the City.

HKasprick

6. 2008 Meeting Schedule

RECOMMENDATION:

THAT in accordance with Section 3.14 of Council’s Procedural By-law, authorization be hereby given to continue with one set of Standing Committee Meetings and one monthly Council Meeting, effective September, 2008; and

THAT public notice is hereby given of Council’s intention to continue with monthly meetings on a forward basis; and

THAT Council hereby approves the attached meeting schedule to the end of 2008; and

THAT a review of Council’s Procedural By-law be conducted for adoption for January, 2009, reflecting the revised schedule for meetings; and further

THAT Resolution#16 dated December 10, 2007 be and is hereby rescinded.

Recommendation Approved. (Resolution & By-Law)

HKasprick

Discussion: Council agreed that it is more effective to have one meeting per month and call any special meetings as needed with all the proper notification that we have been giving. Staff time is greatly reduced in not preparing for multiple meetings per month and reflects a cost savings with staff and efficiency with flowing the reports and business.

7. Wheel to Walk

Discussion: Council was pleased to meet with this very motivated group of four Ontario based paraplegic men. This group’s goal is to collect 30 cents from each Canadian to ensure that research continues to regenerate nerves in spines. Council encouraged people to donate and offered their support.

8. Physician Shortage in Ontario

RECOMMENDATION:

WHEREAS there is a Physician shortage in Ontario.

AND WHEREAS this Physician shortage is particularly acute in rural and northern Ontario communities.

AND WHEREAS the Physician shortage is predicted to worsen as senior Ontario Doctors retire.

AND WEHREAS the Physician shortage threatens the operation of hospitals and emergency rooms in rural and northern Ontario.

AND WHEREAS there are hundreds of Internationally Trained Medical Doctors and Graduates residing in Ontario who have been denied the opportunity to practice medicine by cumbersome and antiquated medical licensing requirements.

AND WHEREAS these Internationally Trained Medical Doctors and Graduates could be a tremendous asset in providing Healthcare, reducing the number of orphan patients and insuring the provision of emergency room services in Ontario communities.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the City of Kenora supports the recommendations contained in the Report on Removing Barriers for International Medical Doctors by Etobicoke-Lakeshore M.P.P. Lauren Broten, Parliamentary Assistant to the Minister of Health and Long Term Care.

AND FURTHER we encourage the Ontario Legislature to support this important legislation once introduced by Minister of Health George Smitherman as per his June 6, 2008 announcement.

Recommendation Approved.

HKasprick

9. Audit Committee Membership

Discussion: Council agreed that the appointment for the committee be referred to the Audit Committee for their review and recommendation to Council.

**10. Coney Island Property Owners Association Meeting
- Reminder of meeting August 9th @ 10:00 a.m.**

Some Council plan to attend and Bill encouraged other staff to attend if possible.

11. Anti-Harassment Policy

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a by-law, authorizing the new City of Kenora Anti-Harassment Policy HR 1-4; and further

THAT the City of Kenora Discrimination Policy HR1-4 approved on the April 26th, 2004 Council Meeting be repealed.

Recommendation Approved. (Resolution & By-Law)

HKasprick

12. Zoning By-law amendment-August 11th @ 4:40 p.m. reminder

13. Kenora Dog Pound Building

RECOMMENDATION:

THAT Council hereby authorizes Vector Construction to complete the required repairs to the Kenora Dog Pound as per the Ministry of Agriculture Inspection Report dated May 3,2007, including the installation of the epoxy coating, at a cost not to exceed \$12,500.00 plus GST; and

THAT Council hereby authorizes this project to be funded through an offsetting appropriation from the City's Dog Pound Reserve; and

THAT Council hereby gives three readings to a by-law to amend the budget for this purpose; and further

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2008 Municipal Operating and Municipal Five Year Capital Plan by by-law at its August 11th meeting.

Recommendation Approved. (Resolution & By-Law)

HKasprick

Discussion: It was noted that it only takes care of the floor problem but does not address the temperature problems in the building. Council questioned what are we doing with that problem and how much more will it cost. Also, if there are animals in the shelter, what will we do with the animals that are in pound when the epoxy is put in? These issues should be addressed prior and Bill will forward information to Council on this prior to Monday's Council meeting.

14. Transfer of Animal Control, By-law Enforcement & Parking Officers

RECOMMENDATION:

THAT Council of the City of Kenora, conditional upon decision by OCCPS on the City's request to abolish the Kenora Police Services pursuant to Sections 5, 10, and 40 of the Police Services Act, hereby establish the following reporting relationship with respect to the delivery of animal control services, parking and traffic by-law enforcement, and municipal by-law enforcement services:

1. Animal control and municipal by-law enforcement – Operations Committee – Operations Department
2. Parking and traffic by-law enforcement – Finance & Administration Committee – Finance & Administration Department; and further

THAT the respective Administrative Departments submit 2009 municipal budgets in accordance with these assigned reporting relationships.

Recommendation Approved.

15. Emergency Service Facility

RECOMMENDATION:

THAT Council of the City of Kenora engage Nelson Architecture Inc. to complete the detailed design of a New Fire Station for the City of Kenora; and

THAT this detailed design be available for tender distribution in January of 2009 with a view to the City of Kenora beginning construction on its new Fire Station located at Barsky's Hill in the spring of 2009; and

THAT Council engage in a public consultation process in regards to the construction of a new Fire Station; and

THAT Council authorize an offsetting appropriation from the Kenora Fire Station Reserve to fund the costs related to this detailed design analysis (i.e. the cost to complete documents that are ready to issue for tender) will be initially 6% of the current budgeted of \$4,588,710.00 or \$275, 322.00, not inclusive of applicable taxes and disbursements; and

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the 2008 Budget for this purpose at its August 11th meeting; and further

THAT Council gives three readings to a By-Law to amend the Operating Budget to authorize an appropriation from the Kenora Fire Station Reserve for this purpose.

Recommendation Approved. (Resolution & By-Law)

HKasprick

Discussion: Council wanted to ensure that this is only the first step in the decision on the possibility of building a new fire hall. They also wanted confirmation that there would be public consultation in the process.

ITEMS ON HOLD:

- **Agreement with Dovetail Resources**
- **NOMA Levy**

OTHER BUSINESS:

911 Central Emergency Reporting Bureau (CERB)

RECOMMENDATION:

THAT Council contract the 9-1-1 CERB Service serving the existing 9-1-1 area which includes the City of Kenora, the unincorporated territories of Kirkup, and First Nations communities of Ochiichagwe'Babigo'ining Ojibway Nation and Waushushk Onigum First Nation with the Ontario Provincial Police 9-1-1 CERB Service based on a cost \$.561 per capita on an annual basis.

Recommendation Approved.

INFORMATION PURPOSES ONLY:

N/A

NEXT MEETING

- **Monday, September 8, 2008.**



COMMUNITY SERVICES COMMITTEE MINUTES

August 5, 2008 at 4:49 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, March 17 Meeting:

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared

C. CONFIRMATION OF MINUTES

Moved by R. McMillan Seconded by C. Drinkwater, & Carried:-
THAT the Minutes from the last regular meeting held July 7, 2008 be confirmed as written and filed.

D. REPORTS:-

1. Proposal for Signs – Mike Richards

DISCUSSION:

It has been decided that we will have one sign at the Kenora Recreation Centre rather than multiple highway signs similar to other communities. The sign is very professional and it recognizes the contribution that Mike has brought to our community.

2. Staffing Model for the Kenora Recreation Centre

RECOMMENDATION:

THAT Council give approval to proceed with the proposed staffing allocation and budget changes for the Kenora Recreation Centre; and

THAT Council approve the revised organizational chart for the Recreation Department as attached; and further

THAT Council approves the Recreation Services Manager to proceed in cooperation with the Human Resources Manager with the staffing changes laid out within the relating staffing report provided that any related costs fall within the outlined operating budget approvals for the department.

Discussion: Council needs to meet with CUPE Local 191 before the plan moves forward to hear their options. A meeting will be scheduled as soon as possible with the Union.

OTHER BUSINESS

None

UPDATES & INFORMATION

None

HOLD

NEXT MEETING

- **Monday, September 8, 2008.**



OPERATIONS COMMITTEE MINUTES

August 5, 2008 At 5:05 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, March 17 Meeting:

- *To amend the 2008 Capital Budget to authorize an appropriation from the Downloaded Solid Waste Reserve Funds in the amount of \$5,000.00 for the purpose of funding a limited number of reusable cloth bags*
- *To amend the 2008 Municipal Operating and Municipal Five Year Capital Plan for the purpose of upgrading the washrooms at Coney Island.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared

C. CONFIRMATION OF MINUTES

Moved by C. Drinkwalter, Seconded by C. Van Walleghem & Carried:

THAT the Minutes from the last regular meeting held July 7, 2008 be confirmed as written and filed.

D. REPORTS:

ROADS

1. Reduced Load Restriction

RECOMMENDATION

THAT the Council amend By-law 57-2003 being a by-law to designate and regulate reduced load restrictions, to extend the period to May 31st inclusive in each and every year, and further;

THAT during times of extreme wet weather in the spring the period may be extended beyond May 31st at the discretion of the Road's Supervisor, and further;

THAT the Highway Traffic Act Set Fine Schedule for overweights be doubled.

Recommendation Approved (Resolution & By-law).

HKasprick

Discussion: Council questioned if we should be looking at a much higher fine amount than what is being proposed. This amount is not enough to deter these truckers from continuing and causing the magnitude of damage they do to the roads. Councillor McCann requested that staff investigate the business licensing aspect of the business owners for trucking. Councillor McMillan requested that we possibly talk to the Truckers Association about the problem.

2. All Terrain Vehicle (ATV) By-Law

RECOMMENDATION

THAT the Council of the Corporation of the City of Kenora adopts a by-law to govern and control the use of all terrain vehicles within the City of Kenora.

Recommendation Approved (Resolution & By-law).

HKasprick

ENGINEERING

3. Salted Sand Storage Building

RECOMMENDATION

THAT the following proposals, for the supply and construction of a covered salted-sand storage structure at the Operations Centre, 60 fourteenth Street North, taxes extra, be received;

| | | |
|-----------------------|---------------------|---------------------------|
| Power Building Sales: | Base Price | \$336,440.00 |
| | Tack Plates for Rub | <u>4,500.00</u> |
| | Rails | |
| | | \$341,040.00 |
| Cover-All: | Base Price | \$333,413.28 |
| | Tack Plates for Rub | <u>4,500.00</u> |
| | Rails | |
| | | \$337,913.28, and further |

THAT the proposal submitted by Power Building Sales, in the amount of, \$341,040.00 (taxes extra), be hereby accepted.

Recommendation Approved.

SOLID WASTE

4. Environmental Policy

RECOMMENDATION

THAT the Council of the Corporation of the City of Kenora adopt the following Environmental Policy, as attached hereto; and further,

THAT Council give three readings to a by-law for this purpose.

Recommendation Approved (Resolution & By-law).

HKasprick

5. Plastic Shopping Bag

RECOMMENDATION

THAT a Deposit/Return program for single-use plastic shopping bags and paper bags for all retailers in Kenora be developed, and further;

THAT the Operations Department work in partnership with participating grocery retailers to raise awareness by distributing a onetime limited amount of free cloth bags, purchased by the city, containing the city logo, and further;

THAT Council give three readings to a by-law to amend the 2008 Capital Budget to authorize an appropriation from the Downloaded Solid Waste Reserve Funds in the amount of \$5,000.00 for the purpose of funding a limited number of reusable cloth bags with the city logo for distribution at participating grocery retail outlets.

AMENDED RECOMMENDATION:

THAT a Deposit/Return program for single-use plastic shopping bags and paper bags for all retailers in Kenora be developed, and further;

THAT the Operations Department work in partnership with participating grocery retailers to raise awareness by distributing a onetime limited amount of free cloth bags, purchased by the city, containing the city logo, and further;

THAT Council give three readings to a by-law to amend the 2008 Capital Budget to authorize an appropriation from the Solid Waste Reserves in the amount of \$5,000.00 for the purpose of funding a limited number of reusable cloth bags with the city logo for distribution at participating grocery retail outlets.

Amended Recommendation Approved (Resolution & By-law).

HKasprick

FACILITIES

6. Coney Island Washroom Upgrade

RECOMMENDATION

THAT the only quotation, to complete the Coney Island Washroom upgrades as per specifications in quotation, submitted by Parkland Plumbing, in the amount of \$28,300, plus GST be received; and further,

THAT Council hereby authorizes this project to be funded through an offsetting appropriation from the Parks Reserve; and further

THAT Council hereby gives three readings to a by-law to amend the budget for this purpose; and further

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2008 Municipal Operating and Municipal Five Year Capital Plan by by-law at its August 11th meeting.

Recommendation Approved (Resolution & By-law).

HKasprick

ITEMS ON HOLD:

- Municipal Roads Snow Clearing Policy

DISCUSSION ITEMS

None

OTHER BUSINESS

None

NEXT MEETING

Monday, September 8, 2008

Motion required adjourning to Closed Meeting Session (Finance & Administration):

THAT this meeting now be declared closed at 5:42 p.m.; and further

THAT pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss an item pertaining to the following:-

1. **PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL**
2. **PROPOSED ACQUISITION OF LAND**

At 6:26 p.m., Committee reconvened to the Open Session with the following reports:

- **Non-Union Vacation Policy**

RECOMMENDATION

THAT Council of the City of Kenora give three readings to a by-law, authorizing the amended City of Kenora Non-Union Vacation Policy HR-3-2

Recommendation approved (Resolution & By-law).

Motion to Adjourn:

Moved by R. McMillan, Seconded by W. Cuthbert & Carried:-

THAT this meeting now stands adjourned at 6:27 p.m.